LT07200
HEAD OF GIS DATA COLLECTORS

Level 4

Reports to (Hierarchical)
GIS MISSION REFERENT / LOGISTICS MANAGER

Reports to (Functional)
GIS MISSION REFERENT / GIS SPECIALIST

Job Family
Logistics

Main Purpose
Supervising the daily field related GIS activities and providing maintenance to the MSF GIS equipment, according to MSF protocols and standards in support to operations.

Accountabilities
- Monitoring GIS activities at field level according to MSF GIS Centre standards
- Ensuring the check and follow-up of GIS material (GPS devices/smartphones) under the line manager's supervision through regular check and reporting any anomalies or problems.
- Planning together with the line manager and sectorial responsible the GIS field activities such as o GPS data collection o Mobile phones data collection (MDC)
- Coordinating and leading the data collection team under his/her responsibility which includes daily supervision, monitoring of the quality of work and the definition of each person's task, drawing up their working schedules; organizing and leading team meetings; participating in the recruitment of team personnel and attending departments meetings and accounting for his/her activities.
- Providing proper training to data collection team members
- Monitoring the quality of the data produced under his responsibility
- Performing basic data management tasks such as data export and cleaning prior to GIS integration

Education
Secondary education essential

Experience

- Strong experience as a data collector
- Experience with MSF or other INGOs is desirable.

Language Level Description
B1 Independent User
Threshold or intermediate

- Can understand the main points of clear standard input on familiar matters regularly encountered in work, school, leisure, etc.
- Can deal with most situations likely to arise while travelling in an area where the language is spoken.
- Can produce simple connected text on topics that are familiar or of personal interest.
- Can describe experiences and events, dreams, hopes and ambitions and briefly give reasons and explanations for opinions and plans.

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